

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on April 13, 2015 at the Bedford Branch Library, the meeting was called to order by Chair Larry Gregory at 5:00 p.m. Secretary Calder called roll.

Present: Laurence Gregory, Chair; Maryanne Bourque, Vice-Chair; Catharine Calder, Secretary; Elizabeth Taylor, Trustee; Bernie Smith, Trustee; and Nancy Bellaire, Director

Staff: Jodi Russ, Lou Komorowski

Auditor Debbie Sabo, CPA, Cooley, Hehl, Wohlgamuth and Carleton

Members of the public: A.M. Davis, Elaine Kunz, Bedford Library Advisory Board members.

A quorum being present, the Board proceeded to transact business.

2. Motion by Trustee Taylor, supported by Vice-Chair Bourque to approve the agenda as presented. Motion carried.
3. Motion by Secretary Calder, supported by Trustee Smith to approve the minutes of the March 9, 2015 board meeting. Motion carried.
4. Public Comment—none.
5. Debbie Sabo reviewed the audit report and accompanying letters with the board. She noted that it was a clean opinion, the highest opinion you can get. She thanked Laura Bowman and Nancy Bellaire for their assistance in preparing for the field work. She noted that income for the year 2014 was down \$16,676 from 2013 and that we ended the year with \$183,154 more in revenue than expenditures.
6. Consent Agenda—Motion by Vice-Chair Bourque, supported by Secretary Calder, to accept the items on the consent agenda as presented, including the March 2015 Financial Reports, and place on file. Motion carried.
7. Committee Reports
Finance Committee—Mrs. Taylor reported that Finance met just before the board meeting and discussed penal fines, as well as Daume flooring pricing and security camera quotes for Ellis. The latter two items will appear later in the agenda.

Facilities Committee—Facilities met on March 19 to discuss the Daume floor covering issues and the progress that Quinn Evans is making on their assessment of the former Masonic Temple building for the City of Monroe.

Policy and Personnel Committee—No report.

Technology Committee—No meeting.

Woodlands Update—Chair Gregory reported that the Woodlands Governing Board held a quick meeting due to their Director’s maternity leave.

Legislative Update—Chair Gregory reported that all eyes at the State level are watching to see what happens on the upcoming vote regarding road funding.

8. Unfinished Business—None.

9. New Business—Motion by Trustee Taylor, supported by Secretary Calder, to approve payment of the bills for the month ending March 31, 2015 in the amount of \$292,509.86. Motion carried.

Motion by Secretary Calder, supported by Trustee Smith to accept the audit report for 2014 and place it on file. Motion carried.

Motion by Trustee Taylor, supported by Secretary Calder to approve closing all MCLS branches and departments for a full day of staff training on Friday, May 15, 2015.

Motion carried.

Motion by Vice-Chair Bourque, supported by Secretary Calder to accept the flooring proposal by Library Design Associates in the amount of \$54,670. Motion carried.

Motion by Trustee Taylor, supported by Vice-Chair Bourque to accept the proposal by Habitec Security in the amount of \$10,200 for security cameras for Ellis. Motion carried.

10. Director’s Report—Ms. Bellaire wished the MCLS Board a very happy National Library Week and invited them to a Friends appreciation concert to be held at Ellis on April 19. She shared the training/activity agenda for the upcoming All Staff Day and announced that pinwheels would once again be displayed in the front yard at Dorsch as part of the Child Abuse Network’s public awareness campaign. She also announced that the 2015 American Library Association Annual Conference will be held in San Francisco from June 27-30 and asked that board members indicate their interest in the coming weeks so that arrangements can be made for their attendance.

11. Board Comments

The board thanked Jodi Russ and the Bedford Advisory Board members for hosting the meeting. They also complimented Nancy Bellaire and the administrative staff for the clean audit. Trustee Smith remarked that she is glad that the plans for the Daume floor repairs are underway. Secretary Calder said that she is impressed with the programs offered this month, from poetry to youth programs and admired the local history collection on display in Bedford. Chair Gregory thanked Director Bellaire for the preparation and work involved in securing the quotes for the budget items approved tonight.

12. Public Comment – Community Librarian Jodi Russ introduced Bedford Library Advisory Board members A.M. Davis and Elaine Kunz. Mr. Davis suggested that board members take a few moments to enjoy the student art show on display.
13. Announcements
Date of Next Board Meeting–May 11 @ 5 p.m. at the Navarre Branch Library, Monroe, Michigan
14. Adjournment
Motion by Betsy Taylor, supported by Maryanne Bourque to adjourn the meeting at 5:50 p.m. Motion carried.

Respectfully submitted,

Catharine Calder, Secretary

Laurence Gregory, Chair