

**MONROE COUNTY LIBRARY SYSTEM  
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on June 8, 2015 at the Vivian Branch Library, the meeting was called to order by Chair Larry Gregory at 5:00 p.m. Secretary Calder called roll.

Present: Laurence Gregory, Chair; Maryanne Bourque, Vice-Chair; Catharine Calder, Secretary; Bernie Smith, Trustee; Elizabeth Taylor, Trustee; and Nancy Bellaire, Director

Staff: Jane Steed, Suzanne Krueger

A quorum being present, the Board proceeded to transact business.

2. Motion by Trustee Taylor, supported by Trustee Smith to approve the agenda as presented. Motion carried.
3. Motion by Vice-Chair Bourque, supported by Secretary Calder to approve the minutes of the May 11, 2015 board meeting. Motion carried.
4. Public Comment – Frenchtown Area Community Librarian Jane Steed welcomed the board and thanked them for visiting the Robert A. Vivian branch. She shared information about Vivian’s 40<sup>th</sup> anniversary open house, indicating that 85 people participated in their celebration.
5. Consent Agenda – Motion by Secretary Calder, supported by Trustee Taylor, to accept the items on the consent agenda as presented, including the May 2015 Financial Reports, and place on file. Motion carried.
6. Committee Reports  
**Finance Committee** – Mrs. Taylor reported that Finance had met just before the board meeting, discussing the financial report and several legal notices received this month, She noted that 94% of our expected tax revenue is in.  
**Facilities Committee**–No meeting.  
**Policy and Personnel Committee** – Mrs. Bourque reported that Policy and Personnel had met earlier in the day and were prepared to discuss the draft FOIA policy that appears later on the agenda.  
**Technology Committee** – No meeting.  
**Woodlands Update** – Advisory Council will meet on June 18.  
**Legislative Update** – Mr. Gregory said that there were no legislative items to report on at this time.

7. Unfinished Business – None.
8. New Business – Motion by Trustee Taylor, supported by Vice-Chair Bourque, to approve payment of the bills for the month ending May 31, 2015 in the amount of \$537,713.03. Motion carried.  
Motion by Trustee Smith, supported by Trustee Taylor to approve the FOIA policy as prepared by Bruce Laidlaw including edits to the location and contact information. Motion carried.
9. Director’s Report – Mrs. Bellaire shared information about an upcoming carpet replacement project, from the entryway to the fireplace, at the Bedford Branch. She informed the board that Michigan Gas Utilities has approached us about a collaborative project that will place MGU staff in branches to answer questions and provide information on gas usage and Joint Energy Efficiency Plans. She thanked the board for their careful review of the FOIA updates and indicated that the required documents will be available on our website.
10. Board Comments  
The board thanked Jane for hosting the meeting. Mrs. Bourque indicated that MCLS will miss Laurie Breitner after her retirement. Secretary Calder praised Shannen McMahon for securing the Prime Time Reading Grant and agreed that Mrs. Breitner has been an asset to MCLS and said that she has been an active, engaged person for the 20 years that she has been on staff. Trustee Smith said that she was happy to see continued partnering with groups such as the Monroe City County Arts Council and agreed that the Prime Time Reading program will be valuable to Luna Pier residents. Chair Gregory said that he has recently received compliments about library offerings from appreciative patrons at local events such as a car show, etc.
11. Public Comment – None.
12. Announcements  
Date of Next Board Meeting–July13 @ 5 p.m. at the Dorsch Branch  
Library, Monroe, Michigan
13. Adjournment  
Motion by Cathe Calder, supported by Betsy Taylor to adjourn the meeting at 5:23 p.m. Motion carried.

Respectfully submitted,

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Catharine Calder, Secretary

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Larry Gregory, Chair