

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on July 13, 2015 at the Dorsch Branch Library, the meeting was called to order by Chair Larry Gregory at 5:01 p.m. Secretary Calder called roll.

Present: Laurence Gregory, Chair; Maryanne Bourque, Vice-Chair; Catharine Calder, Secretary; Bernie Smith, Trustee; and Nancy Bellaire; Director

Excused: Elizabeth Taylor, Trustee

Staff: Barbra Krueger, Cindy Green, Lou Komorowski, Jadin Howton

A quorum being present, the Board proceeded to transact business.

2. Motion by Vice-Chair Bourque, supported by Secretary Calder to approve the agenda as amended. Motion carried.
3. Motion by Secretary Calder, supported by Trustee Smith to approve the minutes of the June 8, 2015 board meeting. Motion carried.
4. Public Comment –Dorsch Youth Services Technician Barbra Krueger shared information about MCLS Youth Services Staff participation in Monroe County’s Holiday Camp program. There were approximately 85 campers in attendance for each visit. She also announced that a young Dorsch patron had just completed the 1000 Books before Kindergarten program. Senior Youth Services Technician Jadin Howton updated the board on Summer Reading activities. Dorsch Community Librarian Cindy Green welcomed the board to Dorsch and announced that in March of 2016 we will be celebrating the 100 year anniversary for the Dorsch Memorial Library.
5. Consent Agenda – Motion by Trustee Smith, supported by Secretary Calder, to accept the items on the consent agenda as presented, including the June 2015 Financial Reports, and place on file. Motion carried.
6. Committee Reports
Finance Committee – Mrs. Bourque reported that she had met with Nancy Bellaire before the board meeting to discuss the financial report and legal notices received this month. She noted that 94% of our expected tax revenue is in and that we have spent about 46% of our projected expenditures with 50% of the year complete. She indicated that there would be an agenda item later in the meeting regarding moving services for the Daume flooring project.
Facilities Committee–No meeting.

Policy and Personnel Committee –No meeting.

Technology Committee – No meeting.

Woodlands Update – Woodlands Governing Board will meet on July 16.

Legislative Update – Mr. Gregory suggested that board members review the MLA Legislative Update, provided in the board packets and highlighted the District Library legislation introduced by Senator Dale Zorn.

7. Unfinished Business – None.
8. New Business – Motion by Vice-Chair Bourque, supported by Trustee Smith, to approve payment of the bills for the month ending June 30, 2015 in the amount of \$196,035.99. Motion carried.
Motion by Secretary Calder, supported by Vice-Chair Bourque to approve sending out the 2015 tax notices to local units of government based on figures provided by the Equalization Department. Motion carried.
Motion by Trustee Smith, supported by Secretary Calder to approve posting a page position, up to 10 hours per week for Ellis, due to a resignation. Motion carried.
Motion by Mrs. Bourque, supported by Mrs. Smith, to accept the proposal provided by Library Design Associates in the amount of \$10,592 for moving and installation services for the Daume flooring project. Motion carried.
Motion by Ms. Calder, supported by Mrs. Bourque to cancel the August board meeting unless a pressing matter presents itself. Motion carried.
9. Director’s Report – Mrs. Bellaire displayed an “Amazing Chase” t-shirt. The MCOP sponsored event, highlighted Dorsch as a partner organization. She shared information about recent vandalism to the Carleton drop box and informed the board that in a separate incident, youth had been found on the roof of the facility. She also shared photos from the Bedford Community Garden tour, which featured the Bedford grounds as one of the featured garden stops. Library staff have worked with community gardeners to create a Monarch Station behind the library and have partnered with the Department of Interior/USDA/Burpee to become part of the National Bee and Butterfly Brigade to build pollinator habitat.
10. Board Comments
The board thanked Cindy and the Dorsch staff for hosting the meeting, and Cindy, Barb, and Jadin for their updates. Trustee Smith said that once again, she is proud of the job staff is doing all of the time, everywhere. Ms. Calder said that she remains hopeful that plans for a larger downtown library continue to develop, that she appreciated the opportunity to attend ALA, and suggested that staff make sure that the recent storm caused no hail damage to our roofing or mechanical systems.
11. Public Comment – Jadin Howton accepted the thanks from the Board and in turn thanked the board for the opportunity to work for MCLS.
12. Announcements
Date of Next Board Meeting–September 14 @ 5 p.m. at the Blue Bush Branch Library, Monroe, Michigan

13. Adjournment

Motion by Vice-Chair Bourque, supported by Secretary Calder to adjourn the meeting at 5:37 p.m. Motion carried.

Respectfully submitted,

Catharine Calder, Secretary

Larry Gregory, Chair