

**MONROE COUNTY LIBRARY SYSTEM  
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on October 19, 2015 at the Maybee Branch Library, the meeting was called to order by Chair Larry Gregory at 5:00 p.m. Maryanne Bourque called roll.

Present: Laurence Gregory, Chair; Maryanne Bourque, Vice-Chair; Catharine Calder, Secretary; Bernie Smith, Trustee; and Nancy Bellaire; Director

Excused: Elizabeth Taylor, Trustee

Staff: Jodi Russ, Jenn Saul, Lou Komorowski, Jennifer Grudnoski, Cathi Masson

A quorum being present, the Board proceeded to transact business.

2. Motion by Vice-Chair Bourque, supported by Secretary Calder to approve the agenda as presented. Motion carried.
3. Motion by Trustee Smith, supported by Vice-Chair Bourque to approve the minutes of the September 14, 2015 board meeting. Motion carried.
4. Public Comment – Dundee/Maybee Community Librarian Jennifer Grudnoski welcomed the board to Maybee, introduced Maybee Branch Technician, Cathi Masson, and shared information about recent Maybee programs with the board. Cathi and Jennifer introduced Sue Hartford, Retired Maybee Librarian and current Maybee Friend as well as Harry Boyce, Chair of the Maybee Library Advisory Board. Mr. Boyce discussed their recent parking lot paving project, new chairs and tables.

Bedford Community Librarian Jodi Russ and Reference Librarian Jenn Saul created a sample bookmark using a new 3-D printer purchased with funds donated for the purchase.

5. Consent Agenda – Motion by Secretary Calder, supported by Trustee Smith, to accept the items on the consent agenda as presented, including the September 2015 Financial Reports, and place on file. Motion carried.
6. Committee Reports  
**Finance Committee** – Ms. Bourque indicated that she had met with Director Bellaire prior to the meeting to review the financial reports and legal correspondence. She said that our tax revenue had declined slightly this month, likely due to tax tribunal activities.  
**Facilities Committee**—No meeting.

**Policy and Personnel Committee** –No meeting. Draft policy for 3-D printing was distributed.

**Technology Committee** – No meeting.

**Woodlands Update** – Mr. Gregory reported that the Woodlands Governing Board had completed a satisfactory performance review for their director and that her compensation was to be increased accordingly. It is expected that the Woodlands office will be “going virtual” after December 31 as a cost cutting measure. As Nancy reported in the Director’s report, Woodlands offered \$1000 grants to support programing for each member library or library system. The Cooperative currently holds about \$1,000,000 in their budget.

**Legislative Update** – Mr. Gregory reported that no new legislation has been introduced relating to libraries and suggested that board members review the summary that was included in the board packets.

7. Unfinished Business – None.

8. New Business – Motion by Vice-Chair Bourque, supported by Secretary Calder, to approve payment of the bills for the month ending September 30, 2015 in the amount of \$288,933.44. Motion carried.

Motion by Secretary Calder, supported by Vice-Chair Bourque to approve posting the full time Collection Services Department Head position, internally, due to a retirement. Motion carried.

Motion by Maryanne Bourque, supported by Cathe Calder to approve posting a Collection Services staff position, internally, due to a retirement. Motion carried.

Motion by Secretary Calder, supported by Trustee Smith to approve posting 2 Youth Services positions, internally, for the Carleton/South Rockwood/Newport region, up to 15 hours each, due to a resignation. Motion carried.

Motion by Catherine Calder, supported by Maryanne Bourque, to go into executive session at 5:21 for the purpose of conducting the Director’s annual performance review. Smith: yes; Bourque: yes; Calder: yes; Gregory: yes. Motion carried.

The regular meeting resumed at 5:31.

Motion by Ms. Bourque, supported by Ms. Calder to grant Mrs. Bellaire a 2% merit raise effective October 18 for the satisfactory performance review. Discussion followed with the board indicating that they felt strongly about the positive performance of Ms. Bellaire. Motion carried.

9. Director’s Report – Mrs. Bellaire shared photos of Ida’s award winning community scarecrow entry and a hornet nest found in the front yard of the Daume building. She also informed the board that her jury duty summons for Nov 2-30 has been postponed with no new date established. She reported that ten families participated in the Luna Pier Prime Time Reading Program last week and shared a personal thank you note that she received from the Matt Bruck Family.

10. Board Comments

The board thanked Jennifer, Cathi and the Maybee board and friends for hosting the board meeting. Secretary Calder remarked that it is wonderful to see our community libraries thriving and that Maybee is a good example of this. She said that she is excited about the Michigan History project and the opportunity to work with Lew Bender on the strategic plan next year. Trustee Smith complimented Cathi Masson on her programming efforts and her instincts on what will work in her community as well as Char Wawrzyniec for her Custer and historical programs. Chair Gregory thanked Jodi Russ and Jenn Saul for their presentation and opening up our eyes to the world of 3-D printing.

11. Public Comment – None.

12. Announcements

Date of Next Regular Board and Budget Meeting–November 9 @ 5 p.m. at the Mary K. Daume Library Service Center, Monroe, Michigan

13. Adjournment

Motion by Cathe Calder, supported by Maryanne Bourque to adjourn the meeting at 5:43 pm. Motion carried.

Respectfully submitted,

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Catharine Caler, Secretary

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Larry Gregory, Chair